Ground Rent Payment Guidelines

Guideline for property owners and agents · Ref: AGIS/GL/001 · Rev. 2026 · Federal Capital Territory Administration

1. What is ground rent?

Ground rent is the annual statutory rent payable on every parcel of land held under a right of occupancy in the Federal Capital Territory. It is assessed per parcel and is due on 1 January of each billing year. The assessment is linked to your land file number in the AGIS cadastre.

2. How to pay

- Sign in to the AGIS Customer Portal and select **Pay Ground Rent**.
- Enter your land file number (e.g. ABJ/MISC/48/2210) and confirm the assessment displayed.
- Generate a payment reference (RRR) and complete payment by card or bank transfer.
- Download your e-receipt immediately. Your record on the cadastre is updated automatically.
- Payments may also be made at designated banks, quoting the payment reference.

3. Arrears and penalties

Unpaid ground rent from previous years is carried forward as arrears. A late-payment penalty of ten percent (10%) is applied to arrears. Persistent default may lead to revocation proceedings in line with the Land Use Act.

4. Receipts and verification

Every payment generates a unique reference. Receipts can be re-downloaded from the portal at any time and verified at the registry desk or contact centre.

5. Important safeguards

- Pay only into official FCTA revenue accounts through the listed channels.
- AGIS staff will never request payment into a personal account.
- Report any solicitation to the Contact Centre with the officer’s details.

AGIS Building, 4 Peace Drive, Central Area, FCT, Abuja · Contact Centre: +234 (0) 809 015 4777, +234 (0) 805 071 5299