

Title Search Procedure and Fees

1. An application letter to conduct a legal search, addressed to the **Director, Land Administration, FCTA, No. 4 Peace Drive, Central Area, FCT, Abuja**
2. Payment of **₦10,000.00** for Private allocation **or ₦20,000.00** for Commercial allocation via Remita.
3. Make full payment of ground rent to date.
4. Bring the following documents for sighting/authentication where applicable:
 - i. Right of Occupancy (RofO)
 - ii. Certificate of Occupancy (CofO)
 - iii. Recertification Acknowledgement
 - iv. Certified True Copy (CTC) of any of the above documents
5. A valid means of identification, such as an International Passport, Driver's License, Voter's Card, and National ID Card, must be presented physically for identification.
6. Presentation of original title documents for sighting starts at 9:00 am and ends at 2:00 pm.

Note:

*Submission of **fake/forged documents** for sighting is a **criminal offence**, and it is subject to arrest and prosecution.*